

Parking Permit Request Form – Jan 20

To: Godalming Guardian House LLP, Office 1 Chestnut Suite

I wish to request a Tenant Parking Permit to park the vehicle detailed below / a Visitors Parking Permit in the spaces licensed to the office at which I work in Guardian House.

I agree to comply with the Guardian House Parking Regulations <https://www.guardian-house.co.uk/parking> and agree to pay any Parking Charge Notices if my vehicle is recorded as parked in breach of these regulations. I agree that CCTV images and photographs of my vehicle may be recorded by the Landlord or any authorised parking management company.

In particular, I am aware that the following actions among others would be considered a breach of the regulations which may result in a PCN being issued to the registered owner:

1. Parking a registered tenant vehicle in the Visitor Parking Bays
2. Failure to display a valid parking permit
3. Failing to park within the designated space
4. Parking a vehicle that is untaxed, uninsured, un-MOT'd or SORN'd

Signed as agreed: _____ Date: _____

Vehicle details										
Registration no:									Colour:	
Make:									Model:	
First name:									Surname:	
Personal tel no:									Email:	
Business name:									Office no:	

Additional copies of this form available at <https://www.guardian-house.co.uk/parking>

GH use								DVLA check:	
Permit no:						Date issued:		By:	

www.guardian-house.co.uk

Registered Address: The Chestnut Suite – Office 1, Guardian House, Borough Road, Godalming, Surrey, GU7 2AE